

**CITY COUNCIL  
BUSINESS MEETING MINUTES  
January 5, 2010**

**ANNOUNCEMENTS/PRESENTATIONS**

Interim City Administrator Quenzer explained that the meeting tonight would be following a different format, to allow for swearing in the new Mayor and Council members.

At 7:00 p.m., City Attorney Olbrechts administered the *Oath of Office* to newly elected Mayor Robert Zimmerman and Councilpersons Goering, Cudaback, and Williams in the Council Chambers at City Hall.

The meeting was then turned over to Mayor Zimmerman, who gave the newly elected Council members an opportunity for comments.

Councilperson Cudaback stated that she would like to engage citizens and encouraged them to contact her to share their thoughts. She thanked friends, family, and the many volunteers who helped in her campaign.

Councilperson Williams is honored to be serving as a Council member and stated that he takes the office seriously, loves this community, and wants to be accessible. He thanked neighbors, his Mom, and wife for their support.

Councilperson Goering feels it was an honor to have been re-elected. It is an honor to be serving the citizens, again, and he looks forward to the next four years.

Mayor Zimmerman is honored to serve the community. He appreciates the support that has been extended. He thanked friends, volunteers, and his wife and children for their support. He looks forward to the tasks ahead and working with City staff.

Mayor Zimmerman announced that there would be a five-minute break to allow people to mingle and/or leave the meeting, if they wished to do so.

MEETING RECESSED FOR A BREAK: 7:10 p.m.

Mayor Robert Zimmerman called the January 5, 2010 Business Meeting of the Monroe City Council to order at 7:18 p.m.

Councilpersons present: Balk, Goering, Stima, Rodriguez, Cudaback and Williams.

Councilpersons absent: Kennedy

Staff present: Quenzer, Feilberg, Harris, Clopp, Willis, Brazel, Roberts, Farrell, West, Gundry, and Martinson.

City Attorney Olbrechts was present.

The meeting was opened with the Pledge of Allegiance.

### **COMMENTS FROM CITIZENS**

Jeffrey Borgida, 21309 66<sup>th</sup> Ave. W, Lynnwood, representing Allied Waste Management, extended his congratulations to Mayor Zimmerman and Council. He reminded Council that the City's current solid waste contract is due to expire in August 2010. He encouraged Council to use the *Request For Proposal* (RFP) process, to give Allied Waste an opportunity to bid. He explained that they have fair prices and added-value services, and could take over billing and customer service. King and Snohomish Counties have recognized allied Waste for their service. To execute a successful transition, the process needs to start soon. He provided a copy of the RFP template from the City of Sultan, and closed by wishing the Mayor and Council good luck.

Vicki Mullen, 10312 210<sup>th</sup> St. SE, Snohomish, WA 98296, distributed a handout from the *Washington Main Street* program. She informed Council that the state-level program is losing funding. The state-level program is important, as it helps when the local programs need it. She will work with the state-level organization, to save that program. The state program will be switched to a different department, to keep funding and make it a better fit. She noted that the Mayor and Council might receive calls about the state program and mentioned that the handout provides information and FAQs. She then introduced Lynn Gose, president of DREAM.

Lynn Gose, PO Box 221, Monroe, WA, 98272, is currently a business owner and is in the process of opening a new store on Main Street. DREAM has their general meeting coming up. Their next event is *Hearts and Flowers Holiday Gift Fair*. She then introduced the DREAM contact person, Refugio Morales, Jr.

Refugio Morales, Jr., 14217 127<sup>th</sup> Ave SE Snohomish, WA, is the vice president of DREAM. He is in charge of web development and gave the contact information for the Web site. He stated that he owns a business in Monroe called *Wooden Horse*, which offers handcrafted items for sale.

Blake Stedman, 2829 Rucker Ave, Everett, representing Coast Sperry Van Ness, the brokerage firm that recently sold the Lake Tye building. He addressed Council to offer the City an opportunity. His firm represents multiple landowners that comprise 68 acres on Highway 2 that is currently zoned limited open space. They have had conversations with multiple big box stores that have expressed interest in building in Monroe. They represent landowners, who want the 68 acres rezoned. Rezoning would make the tax base grow. A big box would also pull clientele into the City.

### **CONSENT AGENDA**

The motion was made by Councilperson Goering and seconded by Councilperson Rodriguez to approve the Consent Agenda. On vote,

Motion carried 6/0.

Items approved: 1) Minutes: October 14, 2009 Special Council Meeting (Budget), November 24, 2009 Business/Study Session, and December 1, 2009 Council Business Meeting; and, 2) Bills (Vouchers # 075432 – 075547) in the amount of \$235,654.00.

### **NEW BUSINESS**

#### **Ordinance Amending Ordinance 014 /2009, Providing for Extension of Plan Review and Building Permits**

Community Development Director West gave a review of the elements of the ordinance, as discussed in August and October. This is a follow-up to the ordinance that provided for extensions of land permits. The question had risen about the City providing extensions for building permits. The ordinance was prepared by the City Attorney's office to provide for extensions of plan review and permit timelines. It would be subject to written request and would need to follow building codes. The Master Builders Association has been in contact and is interested in the extension. He shared that an e-mail message from Jennifer Jerabeck, Master Builders Association, that stated they are in favor of the ordinance as proposed.

City Attorney Olbrechts explained that this was a complicated ordinance, as it amends amendments to standard building codes. It allows building permit review to extend over a longer period of time. The City can grant multiple extensions.

After discussion and clarification, the motion was made by Councilperson Goering and seconded by Councilperson Stima, to adopt the Ordinance extending plan review and permit timelines. On vote,

Motion carried 6/0.

### **NEW BUSINESS**

#### **Draft Agenda for January 12, 2010**

Interim City Administrator Quenzer presented the draft agenda for January 12, 2010, noting some changes that had been made recently. The swearing in of Councilperson Kennedy would take place at the January 12, 2010 meeting.

Councilperson Goering stated that he wants to look into the rezone of the 68 acres east of town. Community Development Director West explained that it requires docketing for the Comprehensive Plan, and that the period has lapsed for this time. He cautioned Council against holding discussions with interested parties outside the hearing process.

Councilperson Balk would like to discuss which City properties were being covered by brokers, besides the south half of North Kelsey. He asked to discuss it further at the next Council meeting on January 12, 2010.

Mayor Zimmerman suggested that the broker candidates should be informed that other properties might be added to the scope. Director West will contact candidates to inform them that the half-acre site near Galaxy Theatres and the property out near Lake Roesiger might be included in the scope of work.

Mayor Zimmerman suggested that Council discuss this issue tonight, to reach consensus. Several Council members expressed concern that they weren't prepared to discuss it at this time. The topic will be added to the agenda for January 12, 2010.

### **FINAL ACTION**

#### **Select Mayor Pro-tempore**

Councilperson Goering nominated Councilperson Stima, and Councilperson Balk nominated Rodriguez as Mayor Pro-tempore. Councilperson Rodriguez nominated Councilperson Balk, who declined the nomination. On vote,

The vote was in favor of Councilperson Rodriguez.

Councilperson Stima: two (2) votes (Councilpersons Goering and Stima).

Councilperson Rodriguez: four (4) votes (Councilpersons Balk, Rodriguez, Williams, and Cudaback).

#### **Select Three Councilmembers for Joint County/City Hearing/Bunge-Becker Snohomish County Assessor's Designation Hearing**

Community Development Director West briefly explained that the City received notification from Snohomish County that the Beckers and Bunges had submitted an application to the County Assessor for a change in tax classification. On December 8, 2009, staff reviewed the public hearing process for Open Space applications in incorporated areas with Council. The process requires a joint hearing body of County and City Council members for final action.

Mayor Zimmerman asked for volunteers, and appointed Councilpersons Cudaback, Goering, and Stima to the joint hearing committee.

#### **Appoint One Elected Official to Attend Special Community Transit Meeting to Select a New Community Transit Board of Directors**

Mayor Zimmerman explained that Councilperson Stima held the position for the last election. Councilperson Stima is currently an alternate on the Community Transit Board. The motion was made by Councilperson Goering and seconded by Councilperson Balk to appoint Councilperson Stima to attend the Special Community Transit Meeting to select a new Community Transit Board of Directors. On vote,

Motion carried 6/0.

Councilperson Balk suggested that Council discuss the Interim Finance Director and Interim City Treasurer positions.

Interim City Administrator Quenzer explained that he had worked with Greg Prothman to find an interim Finance Director. After spending time at the City, the candidate did not feel he was a good fit for the City of Monroe. Mr. Prothman had suggested another individual who declined the offer. Engineering Director Feilberg was a good fit, and was asked to step in as Interim Finance Director for a month and half.

The City Treasurer retired as of December 31, 2009. Since Cheri Hurst, Payroll supervisor, had worked with the City Treasurer on a regular basis, she was asked and agreed to act as Interim City Treasurer. Council Appointment of these two positions will be on the agenda for next week's Council meeting.

Mayor Zimmerman expressed that Director Feilberg's reputation is well known, and that he is comfortable with Feilberg filling in until a permanent replacement is found.

After further discussion and questions from Council, Interim City Administrator Quenzer explained that both positions have been advertised, with closing on January 31, 2010. The plan is to select the finalists to present to Council.

Councilperson Rodriguez questioned whether they would follow the same process for City Administrator. Mayor Zimmerman stated that he would have a recommendation for that position.

Councilpersons Balk, Rodriguez, and Stima each welcomed Mayor Zimmerman and Councilmembers Cudaback and Williams, stating that they are looking forward to working together.

Interim City Administrator Quenzer spoke on behalf of staff, stating that they are all looking forward to working with the new Mayor and Council members.

Public Works Director Brazel noted the letter in Council binders from the State Department of Health approving the Water System Plan.

Mayor Zimmerman distributed a handout to Council and staff and explained his Quarter 1 priorities: Gap Coverage, 1) Interim Finance Director; 2) Interim Treasurer; 3) Interim City Administrator; 4) Mayor's Budget Advisory Panel (budget reports, etc); 5) Mayor's Economic Enhancement Advisory Panel (Business Development/Revitalization, Tourism Expansion, & Business Development Manager role).

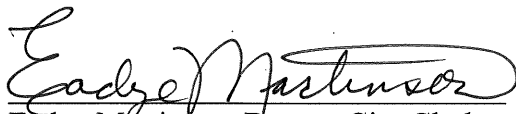
After explaining the details of his plan for the Budget Advisory Panel, Mayor Zimmerman invited Councilpersons Balk, Cudaback, and Stima to sit on the panel (they all agreed).

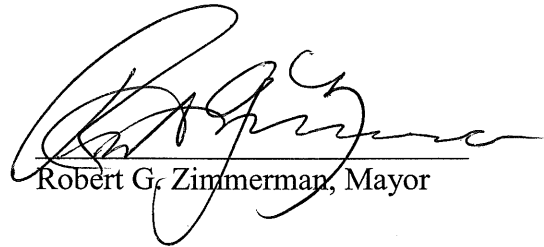
Mayor Zimmerman's Economic Enhancement Advisory panel's purpose is to change the reality or perception of the City's processes. He then invited Councilpersons Goering, Williams, and Rodriguez to sit on the panel (they all accepted).

There being no further business, the motion was made by Councilperson Williams and seconded by Councilperson Goering to adjourn the meeting. On vote,

Motion carried 6/0.

MEETING ADJOURNED: 8:42 p.m.

  
Eadye Martinson, Deputy City Clerk

  
Robert G. Zimmerman, Mayor